


<b>Health &amp; Safety Policy – Statement of Intent</b>	Document Reference:	A-0102-H	<b>Application</b>  
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	Authorisation	BOARD	

## Health and Safety Policy – Statement of Intent

Alfa Chemicals is a speciality chemical distributor. We supply through 3 dedicated divisions serving the Industrial Chemical, Pharmaceutical and Personal Care industries. Our most important asset is the people we employ; their health, safety and general welfare guides this policy. We also recognise that we have a duty of care to our customers, contractors and to other third parties; as such this policy also reflects our commitment to them. We strive to ensure that no act, omission or negligence on behalf of Alfa Chemicals affects their right to work with us safely.

We commit to:

- Ensuring, so far as possible, our workplace is safe and free from risks to health
- Maintaining our membership of the CBA (Chemical Business Association).

We shall do this by:

- Maintaining an up-to-date legal register; fulfilling our regulatory and legal responsibilities in full
- Developing safety rules and procedures to be followed by all our personnel, regardless of position
- Ensuring safe systems of work are in place to manage risk to our personnel and external contractors
- Carrying out regular safety inspections of our site
- Ensuring every non-compliance is recorded and resolved
- Undertaking an annual health-and-safety audit
- Providing resource to support our SMS (Safety Management System) function.

We aim to:

- Foster a culture of “if a job is worth doing, it’s worth doing safely”
- Promote health-and-safety awareness across all levels of our business
- To do all we can to prevent accidents and cases of work-related illness
- Provide up-to-date product information to our customers to support their statutory compliance.

We will achieve our aims by:

- Setting out and reviewing Health-and-Safety Objectives in our Annual Management Review
- Ensuring this policy applies equally across all levels of our organisation; empowering everybody to challenge unsafe behaviour
- Providing effective information, training and supervision to our personnel
- Shaping our SMS according to the input and feedback of our customers, supply chain and personnel
- Appointing health-and-safety representatives to challenge our policy, performance and actions
- Developing our relationship with regulatory bodies, government agencies and industry
- Attending safety themed workshops, seminars and industry events
- Benchmarking our performance against industry standards.

Our policy will change as our business does, but we will:

- Review this policy every 12 months in our Annual Management Review
- Ensure updates to this policy are clearly communicated to our personnel
- Display the latest issue of this policy prominently in our head office and on our website
- Incorporate this policy into the induction of every new starter
- Ensure this policy guides and shapes our SMS.

**Approved by on behalf of the Board:**

**Title:**

*Managing Director*

*Neil Masters*

**Date:**

*10/3/2020*